

U.E.S. Mahila Mahavidyalaya,

Solapur.

IQAC Committee

2017-2018

Notice, Agenda & Minutes

Union Education Society's
Mahila Mahavidyalaya, Solapur
Internal Quality Assurance Cell

NOTICE

Date: 1/07/2017

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2017-18 will be held on Saturday, 8th July, 2017 at 11.30 a.m.in the NAAC office. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To discuss about academic planning and internal evaluation.
3. To conduct the program on Bridge Course.
4. To conduct the welcome program.
5. To arrange the inaugural functions of various department and committees.
6. To discuss about new NAAC Manual.
7. To conduct the Remedial Coaching Classes.
8. Result analysis of the year 2017-18.
9. To conduct inter-class sports competition.
10. To conduct the meeting on Internal Complaint Committee.

11. To conduct the guest lecture on Anti-Ragging.
12. To celebrate the program on Teacher's Day.
13. To arrange a guest lecturers of various departments.
14. To conduct the program on gender equality.
15. To arrange a guest lecture on career opportunities.
16. To arrange a medical camp.
17. To conduct the guest lecture on competitive exam.
18. To celebrate the day of National Leaders.
19. Any other matter with the permission of chairperson.

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NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.



I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

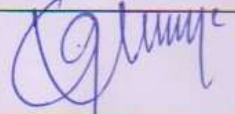
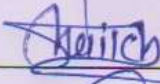

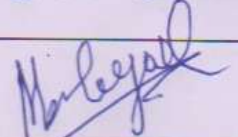
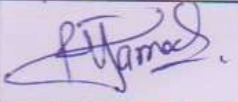

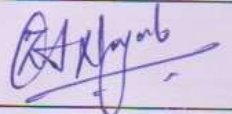

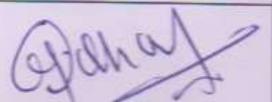
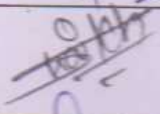
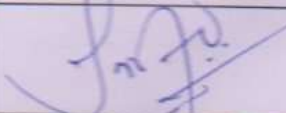

PRINCIPAL
U.E.S. Mahila Mahavidyalaya
Solapur

U.E.S Mahila Mahavidyalaya, Solapur.

IQAC Committee

Date – 08-07-2017

The following members were present in the meeting.

| | | | |
|----|---|-------------------|---|
| 01 | Dr. G.A. Shaikh (Principal) | Chairperson |  |
| 02 | Smt. N.M. Shaikh | NAAC Co-ordinator |  |
| 03 | Adv. Zaid Naeem Shaikh (Industry) | Member |  |
| 04 | Smt. Surayya Naeem Shaikh | Member | S.N. Shaikh |
| 05 | Shri. Ab. Gani Peerzade | Member |  |
| 06 | Smt. R.L. Jamadar | Member |  |
| 07 | Mr. A.R. Dixit | Member |  |
| 08 | Mrs. Z.A. Nayab | Member |  |
| 09 | Shri. Q.B. Pathan | Member |  |
| 10 | Shri. A.U. Pathan | Member |  |
| 11 | Smt. Shaikh Shazia Md.Iqbal (Social Service) | Member |  |
| 12 | Shri. Inamdar Faiz Ahmed (Education) | Member |  |
| 13 | Smt. Shaikh Yasmeen Md.Asalam (Alumni) | Member | yasmeen |

Internal Quality Assurance Cell

Minutes of the meeting held on Saturday, 8th July 2017.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) Annual Teaching plan for the year 2017-18 was prepared and approved. Further academic calendar with examination schedule was prepared and decided to conduct some special efforts for slow and advanced learners.
Action Taken - Chairperson, Academic Planning Committee to list out.
- 3) It was decided that to conduct the Bridge Course for slow learners from 25th July 2017 to 24th August 2017.
Action Taken – Convener- Bridge Course.
- 4) It was decided that to conduct the welcome program for B.A I students after the procedure of admissions for the year 2017-18.
Action Taken – Convener- Cultural Committee.
- 5) It was discussed and decided that to arrange the inaugural functions of various literary associations and various committees in the month of July and August 2017.
Action Taken – HOD- Various Departments and Convener- Various Committees.
- 6) It was decided to organize expert lecture on the New NAAC Manual and to send all faculties for attending such seminars. Discussion also took place on the compliances of the last NAAC and decided to put it in the College Development Committee meeting.
Action Taken – Co-ordinator, IQAC.
- 7) It was decided that to conduct the Remedial Coaching Classes for 10-days of each month from August 2017 to February 2018.
Action Taken – Convener-Remedial Coaching Classes.
- 8) An analysis of result, it was decided to work on few advanced learner students to be in university merit list.
Action Taken – Chairman, IQAC.
- 9) It was decided that to conduct interclass sport competition.

Action Taken – Physical Director.

- 10) Internal Complaints Committee (ICC) is formed according to the provisions of the The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013. The ICC's twin functions are-To hear and address complaints regarding sexual harassment at IIM Indore, and To Spread Awareness about Gender-related issues and functioning of the ICC. So it was decided that to conduct the meeting on Internal Complaint Committee to create awareness among the students regarding ICC.

Action Taken – Convener- Sexual Harassment Committee.

- 11) To inculcate the awareness regarding Ragging it was decided that to conduct the guest lecture on Anti-Ragging.

Action Taken – Convener- Anti-Ragging Committee.

- 12) It was decided that to celebrate the program on Teachers Day on 5th Sept. 2017

Action Taken – Convener- Cultural Committee.

- 13) To enhance the knowledge of students it was decided that to arrange guest lectures of various departments.

Action Taken – Convener- HOD- All Departments.

- 14) It was decided that to conduct the program on gender equality like 'Samaj Madhyamanchi Bhumika' on 27th August 2017 and 'Role of Women in Water Conservation' on 6th Sept. 2017.

Action Taken – All concerned lecturers.

- 15) It was decided that to conduct a guest lecture on 'English Language, Globalization and Career Opportunities' on 8th August 2017.

Action Taken – Convener- HOD- English Department.

- 16) It was decided that to conduct a Medical Camp for check up the HB estimation and Blood Group on 26th Sept. 2017.

Action Taken – Convener- Health & Hygiene Committee.

- 17) To create awareness regarding competitive exam among the students it was decided that to conduct a guest lecture on 'Guidance for Competitive Exam' on 4th October 2017.

Action Taken – Convener- Competitive Exam Cell.

18) It was decided that to conduct a program on "Gandhi Jayanti" on 2nd October 2017.

Action Taken – NSS Officer.

19) There was a discussion on the work-distribution and preparation of AQAR for documentation in order to submit report in time. Meeting was concluded with vote of thanks.

Shilpa
NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.



I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

G. K. K.
PRINCIPAL
U.E.S. Mahila Mahavidyalaya
Solapur

Union Education Society's
Mahila Mahavidyalaya, Solapur
Internal Quality Assurance Cell
NOTICE

Date: 03/10/2017

All the members of Internal Quality Assurance Cell are hereby informed that the second meeting of the IQAC will be held on Wednesday, 11th October, 2017 at 11.30 a.m.in the IQAC room. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To discuss regarding CIE.
3. Teacher enrichment under FDPs.
4. To conduct the guest lecture on Soft Skill.
5. To discuss regarding the program on 'Gender Equality'.
6. To arrange various guest lectures on various departments.
7. To conduct the rally on AIDS Day.
8. To conduct the program on 'Rashtriya Garahak Din'.
9. To introduce new certificate courses.
- 10.To arrange an Ethical program.
- 11.To discuss regarding Urdu Book Fair.

12. To sign few more MoUs with other academic institutes.

13. To make aware about New NAAC process to all stakeholders.

14. Any other matter with the permission of the chairman.


NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.



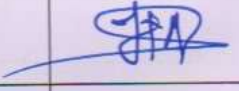
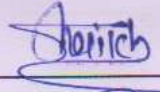
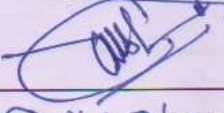
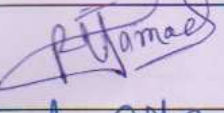
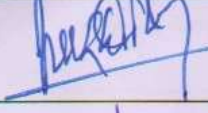
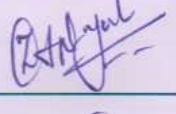
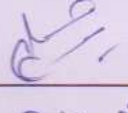
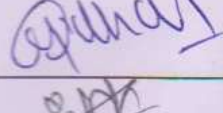
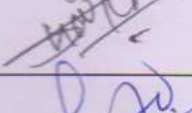
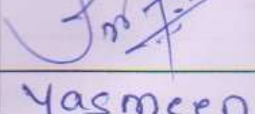

I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

U.E.S Mahila Mahavidyalaya, Solapur.

IQAC Committee

Date – 11-10-2017

The following members were present in the meeting.

| | | | |
|----|---|-------------------|---|
| 01 | Dr. F.M.Shaikh (I/C Principal) | Chairperson |  |
| 02 | Smt. N.M. Shaikh | NAAC Co-ordinator |  |
| 03 | Adv. Zaid Naeem Shaikh (Industry) | Member |  |
| 04 | Smt. Surayya Naeem Shaikh | Member | S-Surayya |
| 05 | Shri. Ab. Gani Peerzade | Member | |
| 06 | Smt. R.L. Jamadar | Member |  |
| 07 | Mr. A.R. Dixit | Member |  |
| 08 | Mrs. Z.A. Nayab | Member |  |
| 09 | Shri. Q.B. Pathan | Member |  |
| 10 | Shri. A.U. Pathan | Member |  |
| 11 | Smt. Shaikh Shazia Md.Iqbal (Social Service) | Member |  |
| 12 | Shri. Inamdar Faiz Ahmed (Education) | Member |  |
| 13 | Smt. Shaikh Yasmeen Md.Asalam (Alumni) | Member | Yasmeen |



Internal Quality Assurance Cell

Minutes of the meeting held on Wednesday, 11th October, 2017

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) It was decided that to conduct the unit tests, Preliminary Examination and University Tutorials and Home Assignments before the schedule of semesters in the month of October 2017.
Action Taken – Co-ordinator- Examination Committee.
- 3) It was decided that to conduct the Training of Download Online Question Papers for the administrative staff and Faculty on 25th Oct 2017.
Action Taken – Co-ordinator- IQAC.
- 4) It was discussed and decided that to conduct the guest lecture on Soft Skill ‘Stress And Stress Management Skills’ on 26th October 2017.
Action Taken – Co-ordinator- HOD –English Dept.
- 5) It was decided that to organize a guest lectures on Gender Equality’ Mahila Shikshan Parsar’ on 22nd November 2017 and ‘Stree prush Samantha Mhanjhe Kay’ on 30th Dec. 2017.
Action Taken – Convener- All concerned Lecturers.
- 6) It was decided that to organize some experts lecture on various subjects to enhance the knowledge of the students.
Action Taken – HOD- All Departments.
- 7) Under NSS unit it was decided that to conduct the rally on AIDS DAY on 1st Dec. 2017.
Action Taken – NSS Officer.
- 8) Under the NSS unit it was decided that to conduct the Rally on “Rashtriy Garahak Din” on 24th Dec. 2017 in collaboration with Zilla Parishad, Solapur.
Action Taken – NSS Officer.
- 9) As per the demand of the stake holders it was decided that to introduce new certificate courses on Yoga Meditation from 1st December to 30th December 2017 and Calligraphy from 11th December to 11th January 2018.

Action Taken – convener – Short Term Courses.

- 10) To celebrate the Jayanti of Prophet Mohammed it was decided that to arrange a guest lecture on Ethics on 1st Dec 2017 on the basis of Prophet's sayings.

Action Taken – Co-ordinator- HOD Urdu Dept.

- 11) Under the Galib Library the Urdu Book Fair is arranged in the college campus. The book stalls are arranged from all over India. So it was decided that to visit Urdu Book Fair and it is mandatory to all the students of the college on 23rd Dec. 2017, to enhance the knowledge of Urdu Literature.

Action Taken – HOD – Urdu Dept.

- 12) It was decided to sign official MoUs with NGOs and academic institutions.

Action Taken – Head, All Depts.

- 13) It was decided to arrange special meeting with CDC, students, alumni and parents to make familiar with the new process of NAAC and new Maharashtra University Act - 2016.

Action Taken - Co-ordinator, IQAC

- 14) No any other matter was discussed and meeting was concluded with a vote of thanks.


NAAC Co-Ordinator
U. E. S. Mahila Mahavidyalaya
Solapur.




I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

Union Education Society's
Mahila Mahavidyalaya, Solapur
Internal Quality Assurance Cell

NOTICE

Date: 1/1/2018

All the members of Internal Quality Assurance Cell are hereby informed that the third meeting of the IQAC for academic year 2017-18 will be held on Monday, 8th January, 2018 at 11.00 a.m.in the IQAC Room. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To conduct the guest lecture on Gender Equality.
3. To participate in 'National Development Programmes'.
4. To discuss regarding the meeting of Staff & Students Grievance.
5. To arrange a guest lectures on various committees.
6. To conduct Talent Hunt Week.
7. To arrange a program on Field Survey.
8. To discuss regarding CIE.
9. To conduct the meeting of Internal Complaint Committee and to arrange a guest lectures.

10. To conduct the guest lecture on International Women's Day.
11. To conduct a guest lecture regarding "The Role of NGO's".
12. To discuss regarding Send-Off and Annual Prize Distribution.
13. To organize workshop for student, teacher and administrative staff.
14. To discuss regarding inter-class seminar.
15. To discuss regarding the projects of various departments.
16. To conduct academic and administrative audit.
17. Any other matter with the permission of the chairman.


NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.



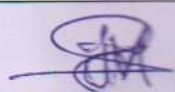
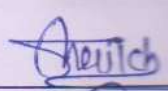

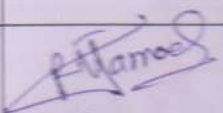
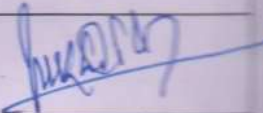
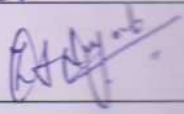
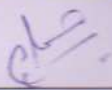
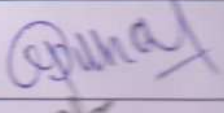

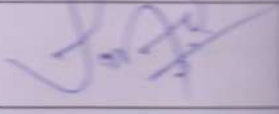

I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

U.E.S Mahila Mahavidyalaya, Solapur.

IQAC Committee

Date – 08-01-2018

The following members were present in the meeting.

| | | | |
|----|---|-------------------|---|
| 01 | Dr. F.M.Shaikh (I/C Principal) | Chairperson |  |
| 02 | Smt. N.M. Shaikh | NAAC Co-ordinator |  |
| 03 | Adv. Zaid Naeem Shaikh (Industry) | Member |  |
| 04 | Smt. Surayya Naeem Shaikh | Member | S.N.Shaikh |
| 05 | Shri. Ab. Gani Peerzade | Member | |
| 06 | Smt. R.L. Jamadar | Member |  |
| 07 | Mr. A.R. Dixit | Member |  |
| 08 | Mrs. Z.A. Nayab | Member |  |
| 09 | Shri. Q.B. Pathan | Member |  |
| 10 | Shri. A.U. Pathan | Member |  |
| 11 | Smt. Shaikh Shazia Md.Iqbal (Social Service) | Member |  |
| 12 | Shri. Inamdar Faiz Ahmed (Education) | Member |  |
| 13 | Smt. Shaikh Yasmeen Md.Aslam (Alumni) | Member | Yasmeen |



Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 8th January, 2018.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) It was decided that to organize a guest lecture on Gender Equality 'Mahila Sakshamikaran: Kariyar'.
Action Taken – All concerned Lecturers.
- 3) It was decided to actively participate in the government campaign of 'Swachh Bharat Abhiyan' and to organize events accordingly to aware all the students and neighborhood community. IQAC guided to submit its proper report to the local government.
Action Taken – Co-ordinator, NSS Officer.
- 4) It was decided that to conduct the meeting of staff & students Grievance.
Action Taken: Convener- Staff & Students Grievance Committee.
- 5) To create interest regarding literature among the students it was decided that to arrange a guest lectures on various subjects under different committees.
Action Taken – convener – various committees.
- 6) Identify the hidden talent, motivate and encourage students to explore their talent and self confidence it was decided that to arrange a Talent Hunt Week from 13th January 2018 to 20th January 2018 under Cultural Committee.
Action Taken – Convener- Cultural Committee.
- 7) Field Survey is defined as a collection and gathering of information at the local level by conducting primary surveys which is also called field surveys and it carried through Observation, Interviews, Sketching , Measurement, etc. So it was decided to arrange a field survey and to visit Siddheshwar Sahkaari Karkhana, Solapur on 27th January 2018 under Geography Department.
Action Taken – Convener- Geography Dept.
- 8) It was discussed and decided that to conduct the Unit Tests and Preliminary Examination to assess the performance of the students in the month of March 2018 before the schedule of University Examination.

Action Taken – Convener-Examination Committee.

- 9) It was decided that to conduct the meeting of Internal Complaint Committee and also to conduct the Guest Lectures under the same.

Action Taken – Convener- Internal Complaint Committee.

- 10) It was decided that to conduct a guest lecture on International Women's Day on 9th March 2018.

Action Taken – Convener- Cultural Committee.

- 11) It was decided that to organize a guest lecture on 'Role of NGOs in Preventing Domestic Violence' on 29th March 2018 under Internal Complaint Committee.

Action Taken – Convener – Internal Complaint Committee.

- 12) It was decided that to conduct the Send-Off Ceremony for the students of B.A. III and Prize Distribution to felicitate all the meritorious students on 21st February 2018.

- 13) It was also decided to organize University level workshop on 'UPSC, MPSC and IBPS' for all the colleges in the city. Further, it was also decided to organize one week workshop on 'innovative teaching methodologies' E-content Development and various office and library softwares.

Action Taken – Co-ordinator, Competitive Examination & IQAC

- 14) It was decided that to conduct the inter-class seminar of all departments.

Action Taken – HOD- All departments.

- 15) To develop the habit of Literary Creativity it was decided that to inspire the students to participate in research activity, to prepare the Projects on various subjects.

Action Taken – Convener – HOD- All the Departments.

- 16) As per the new NAAC guidelines, it was decided to conduct academic and administrative audit of the college.

Action Taken - Chairman, AAA Committee

- 17) It was also decided to take review of short term courses and meeting was concluded with vote of thanks.


NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.




I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.



Union Education Society's
Mahila Mahavidyalaya, Solapur
Internal Quality Assurance Cell

NOTICE

Date: 2/04/2018


All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2017-18 will be held on Monday, 9th April, 2018 at 10.45 a.m. in the Principal's cabin. All the members are requested to attend the meeting.

AGENDA

1. Confirmation of the minutes of the last meeting.
2. To discuss about syllabus completion & feedback.
3. To discuss about PBAS & API forms.
4. To discuss regarding to submit AQARs from 2014 - 2015 to 2017 - 2018 for the second cycle of Assessment & Accreditation by NAAC.
5. To discuss regarding to introduce new certificate course for the next academic year.
6. To discuss regarding review of the semesters.
7. To discuss regarding the feedback, from various stakeholders.
8. Any other matter with the permission of the chairperson.


IQAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.



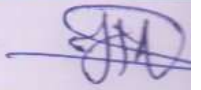
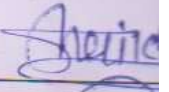

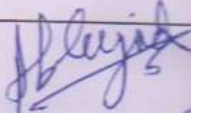
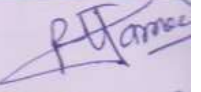
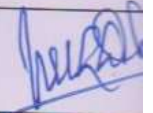
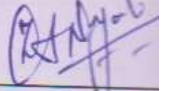
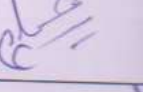
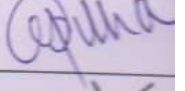
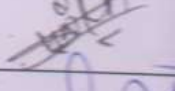
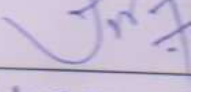

I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.

U.E.S Mahila Mahavidyalaya, Solapur.

IQAC Committee

Date - 09-04-

The following members were present in the meeting.

| | | | |
|----|---|-------------------|---|
| 01 | Dr. F.M.Shaikh (I/C Principal) | Chairperson |  |
| 02 | Smt. N.M. Shaikh | NAAC Co-ordinator |  |
| 03 | Adv. Zaid Naeem Shaikh (Industry) | Member |  |
| 04 | Smt. Surayya Naeem Shaikh | Member | S.N.S |
| 05 | Shri. Ab. Gani Peerzade | Member |  |
| 06 | Smt. R.L. Jamadar | Member |  |
| 07 | Mr. A.R. Dixit | Member |  |
| 08 | Mrs. Z.A. Nayab | Member |  |
| 09 | Shri. Q.B. Pathan | Member |  |
| 10 | Shri. A.U. Pathan | Member |  |
| 11 | Smt. Shaikh Shazia Md.Iqbal (Social Service) | Member |  |
| 12 | Shri. Inamdar Faiz Ahmed (Education) | Member |  |
| 13 | Smt. Shaikh Yasmeen Md.Aslam (Alumni) | Member | Yasmeen |



Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 9th April, 2018.

The following points were discussed in the meeting.

1. Minutes of the last meeting were confirmed.
2. Discussion on syllabus completion, evaluation of the students and feedback was taken about teachers.

Action Taken: Convener- Academic Planning Committee.

3. PBAS & API proposals of the teachers considered by the IQAC & suggested the teachers for more publication.

Action Taken: Convener- IQAC Committee.

4. Unanimously it was decided that to prepare the AQARs from 2014 - 2015 to 2017 – 2018 for the second cycle of Assessment and Accreditation, by NAAC. The same proposals were forwarded to college development committee for approval.

Action Taken: Convener- IQAC Committee.

5. Permission was given to start new Certificate Course in the next Academic year 2018 – 2019. The same proposals were forwarded to college development committee for approval.

Action Taken: Convener- IQAC Committee.

6. The review of various activities and programs in the Ist & IInd Semester was taken. IQAC Co-ordinator presented the summary of activities conducted in the semesters. Discussion was also done on NAAC preparation.

Action Taken: Convener- IQAC Committee.

7. It was decided that feedback be taken from various stakeholders. Instructions were given to feedback committee to collect feedback from all the stakeholders.

Action Taken: Convener- Various Feedback Committees.

8. No any other matter was discussed and meeting was conducted with a vote of thanks.


NAAC Co-Ordinator
U.E.S. Mahila Mahavidyalaya
Solapur.




I/c. Principal
U. E. S. Mahila Mahavidyalaya,
Solapur.